



Welcome to the Johnson Space Center

8(a) Multi-Award Indefinite-Delivery Indefinite Quantity (IDIQ) General Construction - Minor Projects

**Pre-Proposal Conference and Site Visit
August 23, 2010**



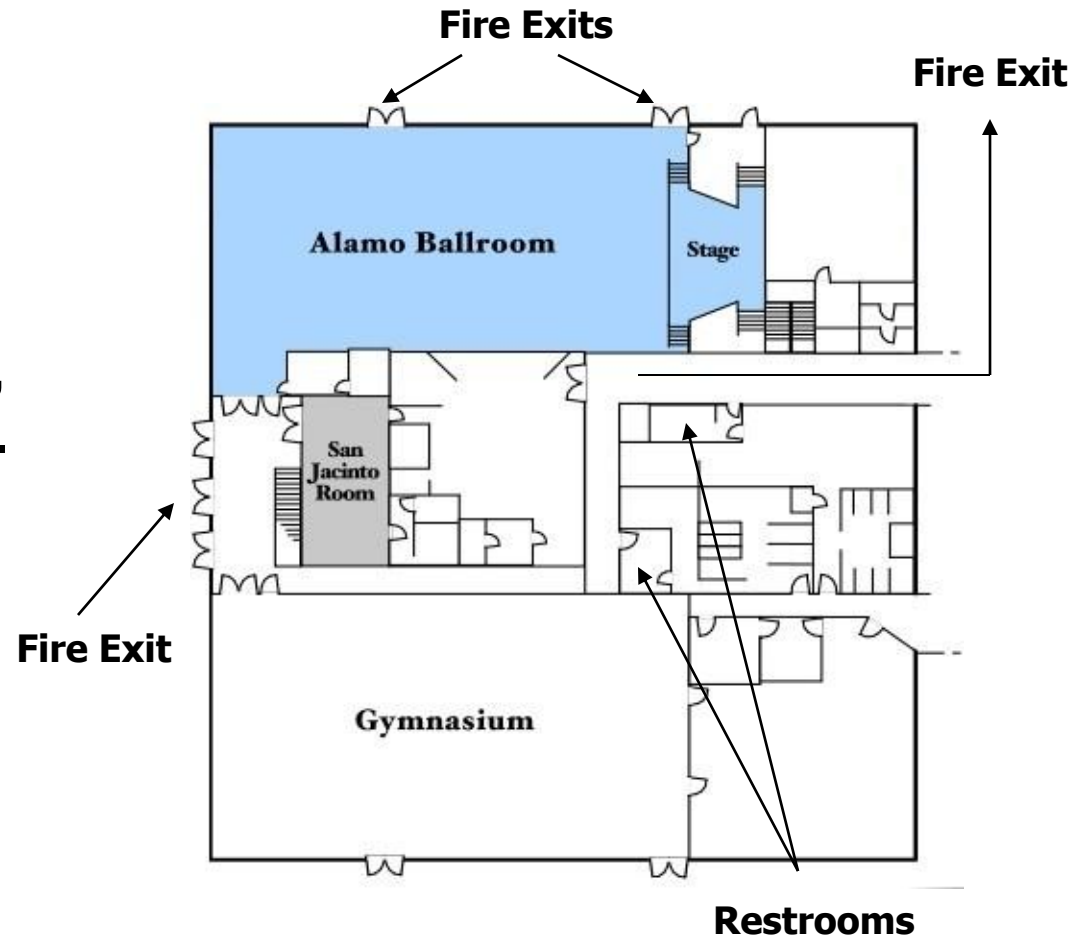
Agenda

Subject	Speaker	Title
Agenda/Safety and Administrative Information	John Clayborne	Contract Specialist
Opening Remarks		
Overview	John Clayborne	Contract Specialist
Security and Badging	Anne Whitener	Security Specialist
Safety and Health	Sergio Leal	Safety Specialist
Small Business	Charles Williams	Small Business Specialist
RFP Highlights and Schedules	John Clayborne	Contract Specialist
Technical Highlights	Leroy Bessix	Project Manager for Model Task Order Project
Site Tour		

Safety and Administrative Information



- Restrooms can be found in the hallway outside this ballroom.
- Fire exits are at the front entrance and side exit doors. In the event of a fire, you must move at least 75ft. away from the building.
- Please silence all cell phones, pagers & all other electronic devices.



Opening Remarks

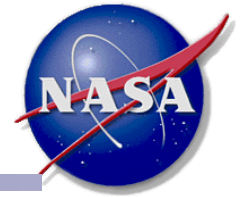


OFFICE OF PROCUREMENT

Overview



John Clayborne
Contract Specialist



Notice

- The purpose of the Pre-Proposal Conference and Site Visit is to help industry understand the Government's requirements pertaining to the RFP for 8(a) IDIQ General Construction – Minor Projects, NNJ10333854R.
- The Pre-Proposal Conference Attendee List and Charts presented today will be posted on the NASA Acquisition Internet Services (NAIS) website and the 8(a) IDIQ General Construction website. Handouts will not be provided.
- These slides are not to be interpreted as a comprehensive description of all requirements of the solicitation.
- To the extent there are any inconsistencies between this briefing and the request for proposal, the request for proposal governs.
- Verbal questions will not be allowed during the briefing.



Notice

- Attendees may submit questions:
 - In writing on the forms provided at the registration desk
 - Anonymously via the 8(a) Multiple Award IDIQ website
 - Via email
- Official responses to questions will be posted on the following websites:
 - NAIS: <http://procurement.nasa.gov>
 - 8(a) Multi Award: <http://procurement.jsc.nasa.gov/idiq/>
- All questions shall be submitted by 2:00 p.m. on August 30th, 2010.



Points of Contact

- **Contracting Officer: Keshia Guinn**

E-mail address: Keshia.L.Guinn@nasa.gov

Phone: 281-483-4177

- **Contract Specialist: John Clayborne**

Email address: john.d.clayborne@nasa.gov

Phone: 281-483-7077

- **Ombudsman** (NFS 1852.215-84): "...before consulting with an ombudsman, interested parties must first address their concerns, issues, disagreements, and/or recommendations to the contracting officer for resolution ... If resolution cannot be made by the contracting officer, interested parties may contact the installation ombudsman ..."



Points of Contact

- **Installation Ombudsman:**

Melanie Saunders

Associate Director (Management)

Lyndon B. Johnson Space Center

Mail Code: AC

2101 NASA Parkway

Houston, TX 77058

Phone: 281-483-0490

FAX: 281 483-2200

E-mail: melanie.saunders-1@nasa.gov

Security/Badging



Ann Whitener
Security Specialist

Security/Badging



- **G.4 Security/Badging Requirements for Foreign National Visitors and Employees/Representatives of Foreign Contractors (JSC 52.204-91) (JAN 2006)**

An employee of a domestic Johnson Space Center (JSC) contractor or its subcontractor who is not a U.S. citizen (foreign national) may not be admitted to the JSC site for purposes of performing work without special arrangements. In addition, all employees or representatives of a foreign JSC contractor/subcontractor may not be admitted to the JSC site without special arrangements.

Details regarding the admittance of Foreign National is further defined in the clause.

- **I.12 Personal Identity Verification of Contractor Personnel (FAR 52.204-9) (SEP 2007)**

The contractor shall comply with agency personal identity verification procedures identified in the contract and insert this clause in all subcontracts when the subcontractor is required to have physical access to a federally-controlled facility or access to a Federal Information system.

Further details are provided in the clause.

In order to obtain any type of JSC badge, individuals must present two types of I-9 Data, one of these must be a Federal or State issued picture identification.

Security/Badging



- **I.45 EMPLOYMENT ELIGIBILITY VERIFICATION 52.222-54 (JAN 2009)**

Use of E-Verify is Mandatory.

Safety & Health



Sergio Leal
Safety Specialist

Safety and Health



- Overview of the NASA Safety Program
- What will be expected of you at JSC
- The Safety & Health Plan
- References



Overview of the NASA Safety Program

- NASA's safety objective is to avoid loss of life, personal injury and illness, property loss or damage, or environmental harm resulting from any of its activities and to ensure safety and healthful conditions for persons working at or visiting NASA facilities.
- NASA complies with all applicable regulations.
 - NASA safety and health requirements
 - Requirements of those federal agencies with regulatory authority over NASA such as OSHA, EPA, and DoT
- NASA requires every employee to report workplace hazards.
 - NASA ensures that there is no reprisal to personnel for reporting unsafe or unhealthy conditions.

Overview of the NASA Safety Program



- The NASA Safety Policy stresses the individual responsibility of each employee for their own safety and that of their co-worker. Risk within the work environment must be managed to control hazards and continuously improve workplace conditions.
- The Occupational Safety and Health Administration (OSHA) has recognized JSC as a leader in health and safety by awarding the “Star” designation level of achievement in the Voluntary Protection Program (VPP).
- As a VPP Star Site, JSC has a comprehensive and successful safety and health program, is below the national average for the industry in injury/illness rates, has demonstrated good faith in dealing with OSHA, and serves as a safety & health mentor to regional industry.



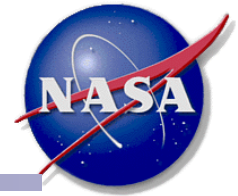
What would be expected of you at JSC

- All contractors performing work at JSC shall comply with all applicable safety and health requirements.
 - Occupation Safety and Health Administration (OSHA) regulations
 - JPR 1700.1, JSC Safety and Health Handbook
 - SPEC 01 41 00, Contractor Safety and Health Program
- JSC does not assume the responsibility of the “employer” for contractor employees.
 - The contractor is responsible for the safety of its own employees.
- Every onsite contractor shall have and conform to a written safety and health plan.
- Failure to comply with safety and health requirements may result in actions such as contract termination and exclusion from future contract awards.



Safety & Health Program

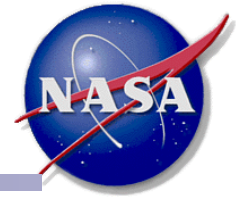
- Contractor's Safety & Health Program requirements are specified in Spec 01 41 00 – major elements include:
 - Safety & Health Program General Provisions
 - Safety Meetings; Inspections and Hazard Tracking; Mishap Investigation and Reporting; Statistical Information
 - Safety and Health System Organization Requirements
 - Include requirements for Safety & Health Staffing
 - Special Safety & Health Program Requirements
 - Address specific hazardous operations
 - Other key areas include Pre-use Planning; Emergency Response; Training



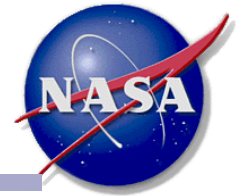
Safety & Health Plan

- Contractor's Safety & Health Plan requirements are specified in SPEC 01 41 00
 - Requires the following S&H Plan submittals:
 - Contractor's General Safety and Health Plan - **describes the Contractor's overall Safety and Health Program.**
 - ❖ **This Plan shall be submitted and approved by the Government prior to contract award.**
 - Contract (Site) Specific Safety and Health Plan - **describes how the Contractor's General Safety and Health Program will be tailored to the activities on this contract.**
 - ❖ **This Plan shall be submitted and approved by the Government prior to work being started.**
 - Subcontractor Safety and Health Plan - **The Contractor shall submit detailed, written Subcontractor Safety and Health Plans.**
 - ❖ **Subcontractor plans shall be approved prior to subcontractor work being started**
 - Minimum contents of each of the safety and health plans are listed in SPEC 01 41 00

Safety & Health Summary



- When performing tasks under this contract, the contractor shall:
 - Ensure protection of personnel, property, equipment and environment
 - Ensure compliance with all NASA policies and requirements
 - Ensure compliance with all Federal, State, and local regulations for safety and health
 - Ensure compliance with approved Safety and Health Plans



References

- NASA Federal Acquisition Regulation Supplements (NFS)
<http://nais.nasa.gov/FAR/>
 - NFS 1852.223-70 - Safety and Health
 - NFS1852.223-73 - Safety and Health Plan
 - NFS 1852.223-75 - Major Breach of Safety or Security
- General NASA information
<http://www.nasa.gov/>
- Occupational Safety & Health Administration
<http://www.osha.gov/>
- Department of Labor-OSHA (VPP website)
<http://www.osha.gov/dcsp/vpp/index.html>
- JSC Safety and Health handbook (JPR 1700.1)
<http://jschandbook.jsc.nasa.gov/>

Small Business



Charles Williams
Small Business Specialist

RFP Highlights and Schedule



John Clayborne
Contract Specialist



RFP Highlights

- Method of Competition: 8(a) Set-Aside restricted to the Small Business Administration's Region 6 Area.
- Contract Type: Firm-Fixed Price, Multiple Award, Indefinite-Delivery Indefinite Quantity Contract under which the Government intends to issue Firm-Fixed-Price task orders. The Government estimates awarding a minimum of 2 contracts and anticipates more contracts from this solicitation.
- NAICS Code: 236220 – Industrial Building Construction, Size Standard: \$33.5 Million
- Period of Performance (POP): The Basic Award will be a five (5) year contract. The Task Order, if awarded, is to be completed within 150 days after issuance of the Notice-to-Proceed (NTP)
- .
- It is the Offerors' responsibility to monitor the NAIS website for any amendments to the RFP. Links to amendments will also be provided on the 8(a) Multi Award IDIQ General Construction – Minor Projects website:

NAIS website: <http://procurement.nasa.gov>

8(a) Multi Award: <http://procurement.jsc.nasa.gov/idiq/>



RFP Highlights

- **Read the solicitation very carefully:**
 - There are numerous clauses and provisions that have been incorporated via full text or by reference throughout the document.
 - Clauses incorporated by reference have the same force and effect as if they were included in their full text.
 - The RFP contains fill-ins that should be completed by the Offeror and submitted with the Offeror's proposal. If information is not applicable, Offeror should insert N/A.
 - Section J includes important documents, exhibits, and other attachments.
 - Section K – must be properly completed and returned with offer. In addition, the Offeror must have completed the annual representations and certifications electronically via the Online Representations and Certifications Application (ORCA) website at <http://orca.bpn.gov> .
 - Section L :
 - ❖ Provides the Offeror with instructions, conditions, and notices essential to submission of a responsive proposal. The instructions in Section L are directly related to the evaluation factors set forth in Section M.
 - Section M describes the evaluation factors that the Government will use to make selection for award.

RFP Highlights – Uniform Contract



- Section A: Solicitation/Contract Form
- Section B: Supplies or Services/Prices
- Section C: Description/Specifications/Statement of Work
- Section D: Packaging and Marking
- Section E: Inspection and Acceptance
- Section F: Deliveries or Performance
- Section G: Contract Administration Data
- Section H: Special Contract Requirements
- Section I: Contract Clauses
- Section J: List of Attachments
- Section K: Representations, Certifications and Other Statements of Offerors
- Section L: Instructions, Conditions, and Notices to Offerors
- Section M: Evaluation Factors for Award

RFP Highlights – Section A



- The SF 1442 for the contract – Offers are to complete all applicable blocks including 14, 15, 16 , 19, 20(a - c) and 30 (a – c).

RFP Highlights – Section B



- **B.3 MINIMUM/MAXIMUM CONTRACT VALUE**

The guaranteed minimum under contract is \$5,000.00. The guaranteed maximum under contract is \$49,000,000.00 and has a 5 year Period of Performance. However, the total amount of all Task Orders under all contracts awarded under solicitation number NNJ10333854R shall not exceed \$49,000,000.00 for the 5 year period of performance

RFP Highlights – Section C



- **C.1 Specification/Statement of Work**

The nature of the work is one of construction, modification, and repair. Contractor effort extends beyond the conventional, single job construction effort and requires the capability to plan, schedule, coordinate, manage, and execute a fluctuating flow of unrelated projects with a variety of skills and skill levels. Work shall include, but is not limited to, architectural, mechanical, electrical, plumbing, civil, structural, roofing, partial building renovations, building demolition, and environmental support at JSC, EF, SCTF and WSTF.

RFP Highlights – Section H



- **H.8 Task Order Placement Process**

- All 8(a) IDIQ contractors will be provided fair opportunity to be considered for each task order exceeding \$3,000.00 except as identified in the clause.
- The Government plans to issue task order awards without holding discussions with the offerors.
- Task Order Awards will be made using one of the following processes:
 - (1) Lowest Priced Technically Acceptable Process
 - (2) Best Value Tradeoff Process
- The process utilized will be identified in each task order solicitation.



RFP Highlights – Section I

- **I-28 Davis-Bacon Act (FAR 52.222-6) (JUL 2005)**

All contractors will be required to adhere to the act. Labor/wage rates must be paid in accordance with the wage determinations listed in the contract.

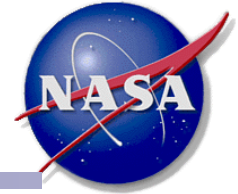
- **I-47 Hazardous Material Identification and Material Safety Data (FAR 52.223-3)(ALT I)(JAN 1997)**

Offerors are required to list any hazardous material, as defined in the clause.

- **I-63 Performance and Payment Bonds (FAR 52.228-15) (NOV 2006)**

Performance and Payment Bonds will be required for each task order in accordance with the penal amount guidelines identified in the clause.

RFP Highlights – Section J



- J.1 Safety and Health Plan
(Added to the contract prior to award upon approval by the Government.)
- J.2 Center Operations Directorate (COD) Mission Update
- J.3 General Decision Number: TX100121 (Davis Bacon Wage Determination)

RFP Highlights – Section K



- **K.1 ANNUAL REPRESENTATIONS AND CERTIFICATIONS (FAR 52.204-8) (FEB 2009)**

Annual Representations and Certifications must be properly completed and returned with offer. In addition, the Offerors must have completed the annual representations and certifications electronically via the Online Representations and Certifications Application (ORCA) website at <http://orca.bpn.gov> .

RFP Highlights – Section L



- **L.15 Proposal Page Limitation (NFARS 18523215-81) (FEB 1998)**

This provision establishes the proposal page limitations for this acquisition. Pages submitted in excess of the limitations specified in this provision will not be evaluated by the Government and will be returned to the offeror.

- **L.16 Communications Regarding Solicitation and Submission of Offers**

- Questions or comments must be in writing, cite the Solicitation Number and be directed to the specified Government Representative.
- Questions regarding this solicitation are due to the identified Govt. Rep. no later than August 30, 2010, at 2:00 p.m. Central Daylight Time.
- Proposal volumes I, II and III including Past Performance Questionnaires, shall be submitted no later than 2:00 p.m. Central Standard Time on September 16, 2010.
- Proposals must be marked and delivered in accordance with Section L.17 Proposal Marking and Delivery.

RFP Highlights – Section L



- **L.17 Proposal Marking and Delivery (JSC 52.215-109) (JUN 2007)**
 - In order to ensure timely receipt of proposals, please follow the instructions provided in this provision for delivery of proposals through JSC's Central Receiving Office. Offerors are encouraged to contact the Contracting Officer or Contract Specialist to coordinate delivery.

RFP Highlights – Section L



- **L.20 Proposal Preparation Instructions for the 8(a) Multiple Award IDIQ General Construction Contracts**
 - Offeror's shall submit
 - a) An original and four(4) copies of Volumes I, II and III
 - b) Model Contract

Offerors shall submit **without bindings** (except as noted), two original signed copies of the model contract signed by an authorized representative of the offeror.
 - c) Model Task Order

Offerors shall submit **without bindings**, two original signed copies of the model task order signed by an authorized representative of the offeror.
 - In addition to the hardcopies, the Offeror shall submit an electronic version of the model contract, Volumes I, II and III on CD-ROM.
 - Volume originals shall be marked as "Original" for retention by the Contracting Officer.
 - Each volume shall be separately bound in 3-ring binders (Except where noted) and shall be prepared in accordance with the page limitations identified in the solicitation.

RFP Highlights – Section L



- **L.20 Proposal Preparation Instructions for the 8(a) Multiple Award IDIQ General Construction Contracts**
 - A table of contents shall be provided with each volume for ready reference to sections, figures and illustrations.
 - **The proposed volumes should be consistent with the following structure and tabbed accordingly.**

1. VOLUME I – Past Performance

Section I – Past Performance Information

- (a) Past Performance Information Summary
- (b) Offeror's Construction Project Listing
- (c) Past Performance Questionnaires

Section II – Safety, Health & Environmental Past Performance Supplement

RFP Highlights – Section L



- **L.20 Proposal Preparation Instructions for the 8(a) Multiple Award IDIQ General Construction Contracts**

2. **VOLUME II – Price (for Model Task Order —Bldg. 417 E-85 Fuel None Dispensing System)**

Offeror's price proposal for the model task order using pricing forms in L.23 attachment 4.

3. **VOLUME III – Technical Proposal and Other Required Documentation for Award**

- **Technical Proposal**

Section I – Bonding Capacity Documentation

- **Other Required Documentation for Award**

Section II – Model Contract (Without bindings except as noted)

Section III – Model Task Order (Without bindings)

RFP Highlights – Section L



- **L.21-1 PAST PERFORMANCE INFORMATION – VOLUME I**

The Government will evaluate past performance to assess how well recently performed work, relevant to the types of effort and types of requirements in the solicitation, was performed and will use the information received as an indicator of the offeror's ability to perform under the contract.

Recency and Relevancy definitions are provided in the RFP.

RFP Highlights – Section L



- L.21-1, A. PAST PERFORMANCE INFORMATION SUMMARY

1) Offerors shall provide a Past Performance Information Summary identifying a minimum of five and a maximum of ten recent and relevant contracts that it has performed as a prime contractor for projects similar in size, content, and complexity as described in the solicitation with the most relevant contracts listed first. The summary shall include:

- i. Name of project and contract/order number
- ii. Type of contract/order
- iii. Period of performance
- iv. Place of contract performance
- v. Name and address of customer or Government Agency
- vi. Name, telephone number and email address of Contracting Officer or customer equivalent
- vii. Name, telephone number and email address of Project Manager or customer equivalent
- viii. Current dollar value of contract/order or, for completed tasks the value at contract/order completion
- ix. Dollar value of contract as initially awarded.

RFP Highlights – Section L



- **L.21-1, A PAST PERFORMANCE INFORMATION SUMMARY**

2) Offeror's with no recent and/or relevant past performance information to submit on projects it has performed may submit past performance data on recent and relevant contracts of affiliated companies or operating divisions within the parent company or joint ventures of the parent company when it is reasonable to attribute the experience of these past efforts to the proposed effort and when the document clearly demonstrates the resources (e.g. financial resources, overall oversight and management or other resources) of the parent or affiliated division will meaningfully affect performance of the instant acquisition. Information on these projects shall be provided as described above and shall identify the names of the firms and their roles in the specific project

- **L.21-1, B. OFFERORS CONSTRUCTION PROJECT LISTING**

The offeror shall complete Section L.23, Attachment 5, Offeror's Construction Project Listing, for all construction projects completed within the last 3 years.

RFP Highlights – Section L



- **L.21-1, C PAST PERFORMANCE QUESTIONNAIRES:**
 - Offerors shall complete Section 1 (Contract Identification) of the Past Performance Questionnaire and provide it to the Government as part of the proposal submission.
 - Offerors shall submit the Past Performance Questionnaire Sections II and III and the Cover Letter to each past performance Contracting Officer (or customer contact equivalent) and Project Manager (or customer contact equivalent) identified in its Past Performance Information Summary. **Sections II and III of the questionnaire shall be completed ONLY by the contract customer .** The Contractor's customer shall submit Sections II and III directly to NASA/JSC by the proposal submittal date identified in the solicitation. **Past Performance Questionnaires will not be accepted from Offerors. Questionnaires must come directly from the Offeror's contract customer.**
 - Offerors with no previous past performance shall so state in the past performance section of its proposal. Offerors with no previous past performance will receive a neutral evaluation.
 - The Offeror bears the burden of providing relevant and timely references with accurate and current telephone numbers and addresses. The Offeror is responsible for ensuring that the questionnaires issued by them are completed by the contract customer and submitted directly by the contract customer to the Government Representative identified in the solicitation, no later than the proposal submittal date designated in the solicitation. **Faxed Or E-mailed Past Performance Questionnaires Will Not Be Accepted.**
 - In accordance with FAR 15.305 (a) (2) (ii) the Offeror is authorized to provide information on problems encountered on the identified contracts and the Offeror's corrective actions.

RFP Highlights – Section L



- **L.21-1, D SAFETY, HEALTH AND ENVIRONMENTAL PAST PERFORMANCE SUPPLEMENT:**
 - A past performance evaluation on each offeror's overall safety, health and environmental program as it relates to recent and relevant contracts identified in the offeror's Past Performance Information Summary will be performed. The offeror shall provide:
 - Current and previous two year records of the firm's OSHA recordable injuries and illnesses.
 - Independently documented evidence of your firm's current and previous two years designated Safety Experience Modifier Rate (EMR) used to calculate Workmen's Compensation Insurance.
 - Provide information disclosing all federal, state, and local (city/county) environmental regulatory violations, non-compliances, and enforcement actions received in the past three years, whether closed or pending final disposition.

RFP Highlights – Section L



- **L.21-2 PRICE (FOR MODEL TASK ORDER “BLDG. 417 E-85 FUEL DISPENSING SYSTEM”)
- VOLUME II**

Offerors shall complete Section L.23, Attachment 4 - Pricing Form(s), for the prime and any subcontractors. A Pricing Form shall be submitted for the CLIN(s) as stated in the Task Order. Offerors are required to propose on all CLIN(s); **partial proposals or alternate proposals will not be accepted**. The pricing forms shall have an original signature by an individual authorized to bind your company.

- **L.21-3, A, (a) Bonding Capacity (\$1 million per project and \$5 million aggregate)**

The offeror shall provide a letter, from an approved surety, stating the offeror has **both** a current bonding capacity for this acquisition of \$1 million per project **and** \$5 million for the aggregate project amount.

RFP Highlights – Section L



- L.21-3, B, (a) Model Contract

Offerors shall submit **without bindings** (except as noted below), two original signed copies of the model contract signed by an authorized representative of the offeror. The offeror shall submit the following:

- (1) Sections A (Fully Executed Original SF 1442 for the model contract) through K (Representations and Certifications).
- (2) Complete Section K, 52.204-8 Annual Representations and Certifications paragraph (d) and on-line at the Online Representations and Certifications Application (ORCA) website as required by FAR Provision 52.204-8, Annual Representations and Certifications.
- (3) Acknowledgement of amendments via one of the following methods:
 - i. SF 1442 blocks 19 through 20c
 - ii. SF 30 blocks 8 and 15a through 15c
 - iii. Separate letter or telegram which includes a reference to the solicitation and amendment numbers
- (4) Safety and Health Plan (With bindings)

RFP Highlights – Section L



- **L.21-3, B, (b)** Model Task Order (“Bldg. 417 E-85 Fuel Dispensing System”)
 - Offerors shall submit **without bindings**, two original signed copies of the model task order signed by an authorized representative of the offeror. The offeror shall submit the following:
 - (1) SF 1442 (Fully Executed Originals for the model task order) and Task Order Fill-ins (Section 2)
 - (2) Bid Bond with raised seal.

RFP Highlights – Section L



- **L.23 ATTACHMENTS TO SECTION L**

Section L is supplemented with the following Attachments:

- ATTACHMENT 1 – Government's Construction Project Summary
- ATTACHMENT 2 – Past Performance Questionnaire and Cover Letter – 8(a) Multiple Award Indefinite-Delivery Indefinite-Quantity General Construction Contracts-Minor Projects
- ATTACHMENT 3 – Model Task Order Solicitation
- ATTACHMENT 4 - Pricing Forms
- ATTACHMENT 5 – Offeror's Construction Project Listing

RFP Highlights – Section L



- **L. 23 ATTACHMENT 3 – MODEL TASK ORDER SOLICITATION**

- **2.3 52.211-10 COMMENCEMENT, PROSECUTION, AND COMPLETION OF WORK. (APR 1984)**

Work is to commence within **10** days after issuance of the “Notice to Proceed” and complete all work within **150** days.

- **2.4 52.211-12 LIQUIDATED DAMAGES - CONSTRUCTION. (SEP 2000)**

(a) If the Contractor fails to complete the work within the time specified in the contract, the Contractor shall pay liquidated damages to the Government in the amount of **\$205** for each calendar day of delay until the work is completed or accepted.

- **4.3 1852.236-74 MAGNITUDE OF REQUIREMENT. (DEC 1988)**

The Government estimated price range of this project is between **\$100,000** and **\$250,000**.

RFP Highlights – Section L



- **L. 23 ATTACHMENT 3 – MODEL TASK ORDER SOLICITATION**

4.12 AVAILABILITY OF SPECIFICATIONS AND DRAWINGS

Offerors should note that Specifications and Drawings are not available electronically and must be requested by the Offeror. These documents may be purchased by contacting the following:

A&E – The Graphics Complex

3232 Chimney Rock

Houston, TX 77056

713-977-6363

RFP Highlights – Section L



- **L. 23 ATTACHMENT 3 – MODEL TASK ORDER SOLICITATION**

4.12 AVAILABILITY OF SPECIFICATIONS AND DRAWINGS

Additionally, Specifications and Drawings may be viewed at the following locations:

Associated Builders and Contractors

Attn: Plan Room Coordinator
3910 Kirby, Suite 131
Houston, TX 77098
Phone: 713-523-6222

Associated General Contractors of America

Attn: Planning Room
3825 Dacoma
Houston, TX 77092
Phone: 713-843-3700

NASA Johnson Space Center

Attn: Cheryl Harrison
Charles Williams
Industry Assistance Office
(Bldg. 111)
2101 NASA Parkway
Houston, TX 77058
Phone: 281-483-4511

RFP Highlights – Section M



- **M.2 AWARD WITHOUT DISCUSSIONS**

This procurement will be conducted utilizing the performance price trade-off process. In accordance with the Instructions to Offerors-Competitive Acquisition provision, (FAR 52.215-1) of this solicitation, the Government intends to evaluate proposals and award a contract **without discussions** with offerors (except clarifications as described in FAR 15.306(a)).

- **M.3 EVALUATION FACTORS AND THEIR RELATIVE IMPORTANCE**

- Pass/Fail – Technical Proposal
- Factor 1 – Past Performance
- Factor 2 – Price

For those offerors who are determined to be technically acceptable (i.e. pass the Technical Proposal Factor), tradeoffs will be made between past performance and price. Past Performance is significantly more important than Price.

RFP Highlights – Section M



M.4 METHODOLOGY USED FOR PROPOSAL EVALUATION

- **A. General**

The Government will evaluate for unacceptable proposals in accordance with NFS 1815.305-70, Identification of Unacceptable Proposals. The Government will also check Offerors against the List of Parties Excluded from Federal Procurement and Non-Procurement Programs. Offerors whose proposals are found to be unacceptable or who appear on the List of Parties Excluded from Federal Procurement and Non-Procurement Programs will be eliminated from the competition without further consideration.

In addition to the above, the Government will review proposals for compliance with solicitation instructions.

RFP Highlights – Section M



- **M.4 METHODOLOGY USED FOR PROPOSAL EVALUATION**

B. Technical Proposal Evaluation and Other Required Documentation for Award Review

1. Technical Proposal Evaluation (Pass/Fail)

Technical acceptability will be assessed on the baseline requirements identified in (i) below. The evaluation of technical acceptability will be based on a pass/fail basis with assigned ratings of Acceptable (A), Potentially Acceptable (PA), or Unacceptable (U). All subfactors must be passed to be rated Technically Acceptable.

(i) Bonding Capacity

The offerors' bonding documentation will be reviewed to ensure that the Offeror has submitted sufficient and verifiable data that validates the offerors ability to meet the bonding requirements (\$1M per project; \$5M aggregate). Offerors with insufficient bonding capacity will be eliminated from further consideration.

RFP Highlights – Section M



- **M.4 METHODOLOGY USED FOR PROPOSAL EVALUATION**

- B. Technical Proposal Evaluation and Other Required Documentation for Award Review**

- 2. Other Required Documentation for Award Review

- (1) Model Contract

- The model contract will be reviewed to ensure that:

- a. Fully executed originals are received
 - b. Section K is filled out and returned; and that complete, current and accurate on-line certifications exist
 - c. All amendments are acknowledged
 - d. Safety and Health plan is submitted in accordance with the solicitation and is acceptable for award.

- (2) Model Task Order

- The model task order will be reviewed to ensure that fully executed originals and bid bonds (with raised seals) are received.

RFP Highlights – Section M



- **M.4 METHODOLOGY USED FOR PROPOSAL EVALUATION**

C. Past Performance Evaluation:

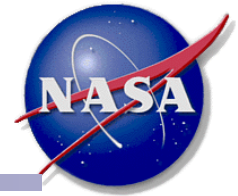
The Government will accomplish the past performance evaluation, assigning an overall Performance Confidence Assessment rating to the offeror's proposal as follows:

An assessment of recency and relevancy will be performed.

The following table provides relevancy rating definitions that will be used:

RELEVANCY RATING	DEFINITION
Very Relevant	Present/past performance effort involved essentially the same technical content, magnitude of effort, and complexities this solicitation requires.
Relevant	Present/past performance effort involved much of the same technical content, magnitude of effort, and complexities this solicitation requires.
Somewhat Relevant	Present/past performance effort involved some of the same technical content, magnitude of effort, and complexities this solicitation requires.
Not Relevant	Present/past performance effort did not involve any of the technical content, magnitude of effort, and complexities this solicitation requires

RFP Highlights – Section M



- **M.4 METHODOLOGY USED FOR PROPOSAL EVALUATION**

- c. An assessment of past performance will be performed. NASA will utilize the information submitted in response to instructions in L.21-1, PAST PERFORMANCE INFORMATION – VOLUME 1, including any additional sources of information available to it. The Government will integrate the recency and relevancy assessments with the past performance assessment to assign an overall Performance Confidence Rating.

The following table shows the confidence ratings that will be used.

RFP Highlights – Section M



CONFIDENCE RATING	DEFINITIONS
Very High Level of Confidence	The Offeror's relevant past performance is of exceptional merit and is very highly pertinent to this acquisition; indicating exemplary performance in a timely, efficient, and economical manner; very minor (if any) problems with no adverse effect on overall performance. Based on the Offeror's performance record, there is a very high level of confidence that the Offeror will successfully perform the required effort. ** (One or more significant strengths exist. No significant weaknesses exist.)
High Level of Confidence	The Offeror's relevant past performance is highly pertinent to this acquisition; demonstrating very effective performance that would be fully responsive to contract requirements with contract requirements accomplished in a timely, efficient, and economical manner for the most part with only minor problems with little identifiable effect on overall performance. Based on the Offeror's performance record, there is a high level of confidence that the Offeror will successfully perform the required effort. ** (One or more significant strengths exist. Strengths outbalance any weakness.)
Moderate Level of Confidence	The Offeror's relevant past performance is pertinent to this acquisition, and it demonstrates effective performance; fully responsive to contract requirements; reportable problems, but with little identifiable effect on overall performance. Based on the Offeror's performance record, there is a moderate level of confidence that the Offeror will successfully perform the required effort. ** (There may be strengths or weaknesses, or both.)
Low Level of Confidence	The Offeror's relevant past performance is at least somewhat pertinent to this acquisition, and it meets or slightly exceeds minimum acceptable standards; adequate results; reportable problems with identifiable, but not substantial, effects on overall performance. Based on the Offeror's performance record, there is a low level of confidence that the Offeror will successfully perform the required effort. Changes to the Offeror's existing processes may be necessary in order to achieve contract requirements. ** (One or more weaknesses exist. Weaknesses outbalance strengths.)
Very Low Level of Confidence	The Offeror's relevant past performance does not meet minimum acceptable standards in one or more areas; remedial action required in one or more areas; problems in one or more areas which, adversely affect overall performance. Based on the Offeror's performance record, there is a very low level of confidence that the Offeror will successfully perform the required effort. ** (One or more deficiencies or significant weaknesses exist.)
Neutral	In the case of an Offeror without a record of relevant past performance or for whom information on past performance is not available, the Offeror may not be evaluated favorably or unfavorably on past performance

RFP Highlights – Section M



- **M.4 METHODOLOGY USED FOR PROPOSAL EVALUATION**

- D. Price (For Model Task Order —Bldg. 417 E-85 Fuel Dispensing System)**

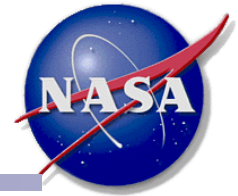
- The proposed model task order price will be evaluated for price reasonableness to ascertain if the proposed prices are reasonable for the work to be performed and reflect an understanding of the task order requirements. The proposed prices will be evaluated by comparison against the government estimate and prices submitted by other offerors. Prices that are unrealistically higher or lower than the Government estimate and/or other proposed prices may indicate an offeror's lack of ability to properly estimate and propose on future task order solicitations.

RFP Highlights – Section M



- **M.5 SOURCE SELECTION DECISION**
 - The award of multiple 8(a) IDIQ Contracts will be based on a Performance Price Trade-off process. For those offerors who are determined to be technically acceptable (i.e. pass the Technical Proposal Factor), tradeoffs will be made between past performance and price. Past Performance is significantly more important than Price. The Source Selection Authority, exercising prudent business judgment, will make the source selection decisions based on the proposals representing the best value to the Government.
 - From the subset of selected contract awardees, the Government may or may not award the model task order, —Bldg. 417 E-85 Fuel Dispensing System. This task order, if awarded, will be selected based on a low-price-technically acceptable basis as described in the model task order solicitation (L.23, Attachment 3)

Schedule



- RFP Issued 8/12/10
- Pre-Bid Conference and Site Visit 8/23/10
- Questions Due (2:00 p.m., CST) 8/30/10
- Proposals Due (2:00 p.m., CST) 9/16/10
- Contract Award 12/07/10

Technical Highlights



Leroy Bessix

Contracting Officer's Technical Representative

Project Description



This project will provide for the replacement of the 1,000 gallon E-85 dispensing system with a 10,000 gallon dispensing system at Building 417. The existing dispensing system sits on a concrete pad protected by bollards, which is to be removed. The new 10,000 gallon dispensing system is to be purchased with the dispensing system mounted on the tank. The new system is to be factory tested and shipped as a unit. Fire detection, power and all controls are already in place and simply have to be disconnected and re-connected to the new system. The new tank has to be mounted on new pedestals and protected with new bollards. This new system shall be installed in accordance with the provided drawings and specifications. The old tank system will be turned over to the on-site environmental contractor for cleaning and decontamination. The dispensing system is to be ordered and be on site before construction is started to minimize down time of the system.

Project Location



Project Justification



The new E-85 dispensing system is required to make the re-fueling of JSC vehicles more efficient. The present 1000 gallon system is too inefficient. JSC currently relies on other E-85 users to purchase fuel because the standard minimum shipment of fuel is 7,500 gallons. With the larger fuel system, JSC can expand its fleet.

Special Considerations



- **Contractor Safety and Health Program (Specification Section 01 41 00 00 80)**
 - Contractor shall have ZERO incidents as a goal.
 - Site/Contract Specific Safety & Health Plan must be approved before Notice to Proceed will be issued.
 - Minimum Safety Training Requirements Part 1.8.5.
- **Contractor Quality Control (Specification Section 01 45 04 00 80)**
 - Quality Control Plan must be approved before Notice to Proceed will be issued.
- **Commissioning**
 - This project has a limited commissioning plan because there are no LEED requirements. Dispensing system shall be pre-tested at the factory prior to installation onsite at JSC.



Thank you for attending the
Pre-Proposal Conference and Site Visit

Installation of E-85 10,000 Gallon
Dispensing System